

# VILLAGE AT RIVERBEND CONDOMINIUM ASSOCIATION

C/O Foxfire Property Management, Inc.  
PO Box 1438, Concord, NH 03302  
603-228-2151

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## Request Permission to Install an Air Conditioner

\_\_\_\_\_  
Unit Owners Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Telephone Number

Date: \_\_\_\_\_

Dear Board Members:

I, \_\_\_\_\_, the owner(s) of Unit #\_\_\_\_, request permission to install an air conditioner in this unit.

The contractor will be:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone Number

Workers Compensation Policy #: \_\_\_\_\_ Issue Date: \_\_\_\_\_

General Liability Policy #: \_\_\_\_\_ Issue Date: \_\_\_\_\_

A copy of the certificate of insurance from the contractor naming the Village at Riverbend as an additional insured is attached. A license agreement provided by the Association's attorney will be executed once the approval has been received

Thank you for your consideration in this matter.

Sincerely, \_\_\_\_\_  
Unit Owner Requesting Approval