

THE VILLAGE AT RIVERBEND

PO Box 780 ~ Ashland, NH 03217-0780

REQUEST PERMISSION TO INSTALL AIR CONDITIONER

Unit Owners Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____

Date: _____

Dear Board Members:

I, _____, the owner of Unit #_____, request permission to install a THROUGH – THE WALL AIR CONDITIONER in this unit. I understand and will follow the “**Through-The Wall AC Installations**” provided by the Association.

The contractor will be:

Name

Address

Telephone Number

Workers Compensation Policy #: _____ Issue Date: _____

General Liability Policy #: _____ Issue Date: _____

A license agreement provided by the Association will be executed once the approval has been received A copy of the certificate of insurance from the contractor is attached.

Thank you for your consideration in this matter.

Sincerely, _____

Unit Owner Requesting Approval

Approval by Directors : _____

Date: _____